

## Conditions for using the car parks:

### Important

No applicant will be allocated an E-Permit where it is viewed that travel can be reasonably undertaken using public transport, allowing for any Covid risk mitigation.

Due to the limited number of E-Permits available, meeting one or more of the application criteria does not guarantee allocation of an E-Permit, either on a permanent or regular basis.

During the allocation process, we will endeavour to ensure that those in the highest priority groups (A, B, C and D) are provided with a permit.

Parking permits will be allocated based on the priority outlined in the criteria. The E-Permit allows students and staff to use University's car parks. Being allocated an E-Permit does not guarantee that a parking space will be available on any specific day.

### Permits can be revoked by the University at any time.

The University reserves the right to take disciplinary action, following investigation, against staff who wilfully and/or consistently contravene this policy.

All car park users including car drivers, cyclists and motorcyclists are required to use the car park in line with these conditions.

By applying for and being allocated an E-Permit or permission to park at a UoB car park, you are subject to the Terms and Conditions within the E-Permit application, the Parking Policy and on parking signage.

Any holder of an E-permit who contravenes these regulations may have their E-Permit withdrawn at the discretion of the Parking and Transport Office.

Anyone contravening these regulations will receive a parking charge notice PCN of £100 (or £60 if paid within 14 days).

1. You must have an authorised University of Brighton parking E-Permit to park. Not having a University E-Permit could result in you receiving a Parking Charge Notice (PCN). Notices/emails displayed in cars whilst waiting for an E-Permit to be approved are not accepted in lieu of an E-Permit.
2. All vehicles (and their contents) parked in the car park are left entirely at the owner's risk.
3. All users of motor vehicles must comply with the Highway Code.
4. The maximum permissible vehicle height for the 'Parking facility' 6ft (1m 85cm) (including roof rack or any equipment carried on vehicle roof).
5. All vehicle wheels **must fit within** the floor markings that delineate each parking bay. Bay marking varies from site to site, but is usually, but not restricted to, white-lined bays or block coloured bays. In the case of a coloured bay, you must be parked reasonably **within** the coloured block.
6. The 5mph car park speed limit must not be exceeded.
7. Where there is a barrier, only one car, motorbike or bicycle may enter the car park each time the barrier opens. Tailgating is not permitted.
8. It is prohibited for any person not in possession of a Government Blue Badge or valid UoB Temporary Badge to park in a designated disabled space.

9. No disabled spaces are designated to any individual driver (either temporarily or permanently).
10. It is prohibited to park in a named, designated space, if you are not the named individual or department assigned for that space (i.e. ES spaces).
11. It is prohibited to exceed the stipulated waiting time where parking waiting times are in force, e.g. 30 minutes waiting restrictions at a loading bay.
12. It is prohibited to park in a bay outside of time periods stipulated by local signage. e.g. 'parking after 9.30am only'.
13. Staff and students wishing to park their bicycles in the parking facility must use the cycle racks provided and are subject to the University's Abandoned Bikes Policy.
14. It is an offence under the 2008 Finance Act to park an untaxed vehicle in the car park. Authorised persons working for the DVLA or the Police may visit the car park in order to carry out enforcement operations against untaxed vehicles.
15. All users must abide by any traffic signs and notices, whether permanent or temporary, and any instructions given by our car park or Security staff.
16. It is prohibited to park on triple or double yellow lines (also identified on some paving and car park edges) on crosshatched areas, grass verges or on pavements or to park in such a way as to cause an obstruction.
17. It is prohibited to park in a location in which a notice prohibits parking, for example outside emergency exits, plant rooms or delivery zones without prior consent.
18. It is prohibited to park in an area marked as temporarily or permanently allocated for use by visitors, or in connection with maintenance or construction work unless authorised to do so by the Parking and Transport Office.
19. No vehicle should be parked on University property for a single period longer than 24hrs Monday to Friday or 36 hours Saturday to Sunday, unless agreed by the Parking and Transport Office.
20. The University reserves the right to refuse permit holders access to spaces from time to time in order to accommodate bona fide visitors for an organised event.
21. Smoking is not permitted in or around the Parking Facility at Moulsecoomb, and only in the designated smoking areas at other UoB car parks.
22. Loud music, racing, doughnuts, drifting or similar activities are not permitted in UoB car parks or campuses.
23. It is the permit holder's responsibility to ensure that they renew their permit when it is due to expire and to keep details up to date. Failure to do so can result in a PCN being issued.
24. UK Car Park Management acting as the site parking enforcement agency on behalf of the University, have the right to issue Parking Charge Notices (PCN) at any time to anyone who abuses the car park in any way or fails to comply with the above conditions.
25. All information provided on applications for a parking permit must be true and accurate. Where false information is found to have been provided, this will result in withdrawal of the E-Permit and possible disciplinary action being taken after an investigation.
26. *Anyone entering their registration into the parking Registration Tablets without prior permission risks indefinite restrictions of use to all UoB car parks.*
27. If you are entering someone's vehicle registration into a tablet on their behalf please ensure they understand how their data will be used. It is your responsibility to ensure accuracy, and if they receive a PCN, it is your responsibility to resolve the issue